

Dear Families,

Yearbook recognition ad space is a great way for parents, families and friends to commemorate student achievements and important milestones. To create your ad online, follow the instructions on the form below. Jostens is managing your school's yearbook ad, so please do not contact or send materials to the school. Please take into account our school's ad content guidelines on the bottom of this form during the creation of your ad online. All recognition ads must be placed online by 01/29/2021.

# ORDER YOUR YEARBOOK RECOGNITION AD TODAY!



**IT'S EASY! Create your ad online at [www.jostensadservice.com](http://www.jostensadservice.com)**

- 1. Choose your ad size and layout.**
- 2. Enter your text and upload your photos.**

## Important information about Yearbook Recognition Ads

- Our school reserves the right to edit ads per our guidelines.
- We retain the right to remove any explicit text, graphic photos or copyright-protected imagery or photos.
- For the ad to appear in the yearbook, your ad must be created by the order deadline.
- We will make every effort to use your layout and text as indicated. A proof will not be provided and no changes can be made after purchase.

### **GUIDELINES SURROUNDING RECOGNITION AD CONTENT.**

Our school reserves the right to edit ads per our guidelines. Please make sure all submitted materials are appropriate for school publication.



## Frequently Asked Questions

### **How is the ad deadline determined?**

The ad deadline is set by our school based on the production schedule for the yearbook.

### **Can I create my student's ad on my mobile device?**

Yes, yearbook ads can be created online from both desktop and mobile devices.

### **Can I send my materials to the school?**

No, please do not send your materials to our school. Our school has selected Jostens to assist with our ad program. Please call our customer service number (800-358-0800) if you have questions or need assistance in creating your ad.

**More questions? Call Jostens at (800) 358-0800.**

School's Custom Link: <https://www.jostens.com/apps/jcom/router.mvc?affiliateId=1112605>

**Or go to:  
[www.jostensadservice.com](http://www.jostensadservice.com)  
...And look up your school**

